Cyber Bullying and Internet Safety Fact Sheet

People can be bullied in lots of ways, including through cyber bullying. Cyber bullying is when someone sends or posts things (words, pictures, recordings) that are mean, embarrassing or make people feel scared, embarrassed or uncomfortable. Even if they don't do this at school sometimes cyber bullying makes things at school hard. No student is allowed to disrupt school through cyber bullying.

Cyber bullies work in lots of ways, but here's some of their most common:

- Send or post mean messages
- Make up websites or accounts with stories, cartoons, pictures or "jokes" that are mean to others
- Take embarrassing pictures or recordings (without asking first)
- Send or post stuff to embarrass others
- Hack into other people's accounts or read their stuff
- Hack into other people's accounts and send or post their private stuff
- Pretend to be somebody else to get someone to give them private info
- Send threats

If you're a cyber bully knock it off! Ask your principal/counselor how you can make things right.

If someone is cyber bullying you, there's something you can do about it:

- Don't respond to and don't ignore a cyber bully. Instead, tell an adult you trust. If cyber bullying follows you to school, tell your teacher, counselor or principal.
- Even if what the bully does is embarrassing, don't delete it. Instead, get a copy so you can prove what happened.
- Have an adult help you contact a company representative (cell phone company, Yahoo, Facebook, Twitter, etc.) about blocking or removing the bad stuff.

You can't always stop people from being mean, but there are ways to help yourself:

- Don't give out your personal info in electronic or digital communications
- Don't tell anyone but your parents what your login name, password or PIN number is
- Don't post or send embarrassing pics or recordings (even on your own sites) - bullies love to copy your stuff

Suggestions for Parents:

- Help your child understand how permanent electronic or digital communications are
- Talk to your child about understanding, preventing and responding to cyber bullying
- Contact your student's school for help if you suspect your child is being cyber bullied – or if you suspect your child is engaging in cyber bullying

Cleveland Public Schools
Electronic Device Agreement

Student Section

Student Full Name: _____
School Site: _____ Grade: _____
Home Address: _____
_____
Phone No.: _____

Terms

The district has provided the student with a _____ for educational purposes for the current school year. The device's identifying information is:

Make / Model: _____
_____
Serial No.: _____

The student's right of possession and use is limited to educational purposes and must comply with all district policies and procedures. The school district is the owner of the _____ and is entitled to claim possession of the device at any time the administration deems appropriate. The student agrees to return the device on _____ or the student's last day of enrollment in the district, whichever is earlier.

The school district reserves the right to use tracking and other anti-theft software on the _____ to protect its ownership interests in the device. If the _____ _____ is stolen, the student/parent is responsible for filing a police report and notifying the technology director in writing within 48 hours of the theft. The student/parent must provide a copy of the police report to the technology director within 1 week of the theft. If this procedure is followed, the student/parent will not be financially responsible for the loss. If the _____ is lost or is not reported as outlined above, the student/parent will be financially responsible for the loss/theft.

Student/parent agree to be financially responsible for loss or damage to the device (except as noted above) in accordance with the following schedules:

Broken screen	$
Broken keyboard	$
Power adapter / cord	$
Battery	$
Re-image hard drive (due to improper use)	$
Case	$
Other	As determined by the district's IT department
Total loss of unit	$

Parent Section

I have read the foregoing agreement and agree to be bound by the terms of the agreement, including the financial terms outlined above. My student has permission to receive this equipment.

_____ _____

Parent Signature Date

Cleveland Public Schools
Student Internet Access Agreement

STUDENT SECTION:

Student Full Name: _____

School Site: _____ Grade: _____

Home Address: _____

Home Phone No.: _____

I have received a copy of the policy titled *Acceptable Use of Internet and Electronic and Digital Communications Devices,* including the attachment regarding cyber bullying, and a copy of the *Student Handbook*. I have read and agree to abide by their provisions. I understand that any violation of the policy or handbook provisions may result in disciplinary action including, but not limited to, suspension and/or revocation of network privileges and suspension from school.

_____ _____
Student Signature Date

SPONSORING PARENT OR GUARDIAN SECTION (Required):

I have received a copy of the policy titled *Acceptable Use of Internet and Electronic and Digital Communications Devices*, including the attachment regarding cyber bullying, and a copy of the *Student Handbook*. I have read and discussed these provisions with my child. My child and I understand that any violation of the policy or handbook provisions may result in disciplinary action including, but not limited to, suspension and/or revocation of network privileges and suspension from school.

I understand that the school district has taken reasonable precautions to ensure that access to controversial material is limited to the extent possible, but I realize that it is not possible to guarantee that my child will never encounter objectionable material. I hereby release the school district from liability in the event that my child acquires inappropriate material through use of the district's technology resources, including the Internet.

I request that the district issue an account for my child and certify that the information contained on this form is correct.

_____ _____
Parent Signature Date

Student Access Agreement must be renewed each academic year.

Cleveland Public Schools
Employee Internet Access Agreement

Employee Name: _____

Position: _____

School or Site: _____

Home Address: _____

Home Phone No.: _____

I have received a copy of the policy titled *Acceptable Use of Internet and Electronic and Digital Communications Devices*. I have read and agree to abide by its provisions. I understand that any violation of the use provisions may result in disciplinary action including suspension and/or revocation of network privileges as well as any discipline allowed by law including termination of employment.

_____ _____
Employee Signature Date

PROVIDER VERIFICATION

STATE OF _____)
)
COUNTY OF _____)

The undersigned, under penalty of perjury, certifies to Independent School District No. 6 of Pawnee County, Oklahoma (the "District") as follows:

1. I am a duly authorized representative of _____ (the "Provider").

2. The Provider has entered into a contract with the District to provide certain digital and online library database resources to the District.

3. I certify that the Provider agrees to abide by all terms of the District's policy on Internet and Technology Safety, and agrees that it is in compliance with Oklahoma law on digital or online library safety, as currently codified at Okla. Stat. tit. 70, § 11-202.

EXECUTED AND DELIVERED this _____ day of _____, 20___.

_____
Organization Name ("Provider")

By: _____
Name: _____
Title: _____

Subscribed and sworn to before me this ___ day of _____, 20__.

My Commission expires:

_____

_____
Notary Public

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20___.